



**Executive/Legislative**

# Executive/Legislative

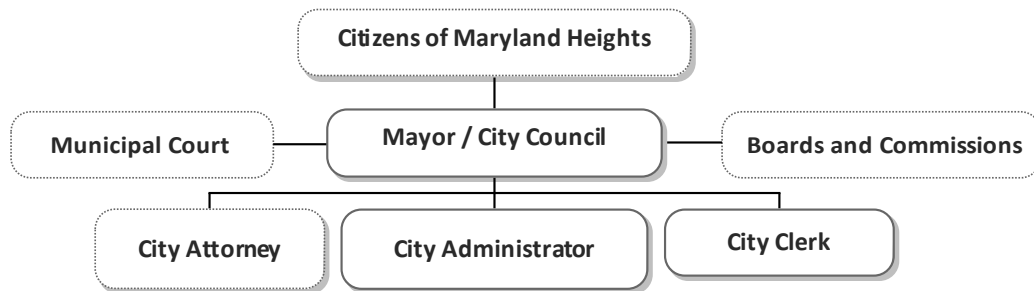
## Department Summary

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<u>Program</u>	<u>General Fund</u>	<u>Total</u>
Mayor's Office	45,525	45,525
City Council	136,069	136,069
<b>Total</b>	<b>\$181,594</b>	<b>\$181,594</b>

## Organization Chart

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# Mayor's Office

Department	No.	Program	No.	Program Manager
Executive/Legislative	10	Mayor's Office	001	Mayor

## Program Activities

### *Mayor's Office*

The Mayor is the chief executive officer of the City. He is recognized as the official head of the City for all legal purposes. He presides at council meetings and at ceremonial occasions. The Mayor may only vote on legislation to break a tie.

The Mayor is elected to a four-year term.



DEPARTMENT	NUMBER	PROGRAM	NUMBER
<b>Executive/Legislative</b>	<b>10</b>	<b>Mayor's Office</b>	<b>001</b>
<b>Program Budget</b>			
Object of Expenditure	2020 Budget (Actual)	2021 Budget (Amended)	2022 Budget (Proposed)
PERSONNEL SERVICES	15,612	15,619	15,625
CONTRACTUAL SERVICES	2,356	18,400	29,900
TOTAL EXPENDITURES	17,968	34,019	45,525
<b>Personnel Schedule</b>			
Position	2020	2021	2022
MAYOR*			
* NOT COUNTED IN FTE			
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	0.00	0.00	0.00



**Annual Budget -2022**

**General Fund**

DEPARTMENT <b>Executive/Legislative</b>		NUMBER <b>10</b>	PROGRAM <b>Mayor's Office</b>		NUMBER <b>001</b>
Personnel Services		<b>2020 Budget (Actual)</b>	<b>2021 Budget (Amended)</b>	<b>2022 Budget (Proposed)</b>	<b>Detail</b>
<b>Account Number</b>	<b>Account Description</b>				
710.00	SALARIES	14,400	14,400	14,400	Mayor 14,400
711.00	BENEFITS	1,212	1,219	1,225	FICA 1,101 Workers' compensation 44 Other 80
	TOTALS	15,612	15,619	15,625	



DEPARTMENT <b>Executive/Legislative</b>		NUMBER <b>10</b>	PROGRAM <b>Mayor's Office</b>			NUMBER <b>001</b>
Contractual Services		<b>2020 Budget (Actual)</b>	<b>2021 Budget (Amended)</b>	<b>2022 Budget (Proposed)</b>	<b>Detail</b>	
<b>Account Number</b>	<b>Account Description</b>					
720.11	MISC. CONTRACTUAL	507	600	600	Smart phones (1)	600
720.51	PROFESSIONAL DEVELOPMENT	296	11,950	23,450	See professional development request	23,450
720.54	PUBLIC RELATIONS	1,492	5,000	5,000	Quarterly Chamber of Commerce breakfasts, meetings and awards luncheon	5,000
720.80	VEHICLE REIMBURSEMENT	61	850	850	Mileage reimbursement	850
	TOTALS	2,356	18,400	29,900		



DEPARTMENT	NUMBER	PROGRAM	NUMBER
<b>Executive/Legislative</b>	<b>10</b>	<b>Mayor's Office</b>	<b>001</b>
<b>Professional Development Request</b>			
Organization/Conference	Location	Amount	Detail
HOME DOCK CITIES MEMBERSHIP	Annual Dues	15,000	
ICSC CONFERENCE	Las Vegas, NV (1)	2,500	
MEETINGS & SEMINARS	Various (1)	1,100	Municipal League functions, meeting with legislators and officials, etc.
METRO MAYORS	Various	350	Annual dues
MML CONFERENCE	Lake Ozark, MO (1)	2,000	Annual Conference
MML LEGISLATIVE CONFERENCE	Jefferson City, MO (1)	500	Meet with state legislators
NLC CONF.	Kansas City, MO (1)	2,000	Annual Conference
	<b>TOTAL REQUEST</b>	<b>23,450</b>	

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# City Council

Department	No.	Program	No.	Program Manager
Executive/Legislative	10	City Council	002	City Council

## Program Activities

### *City Council*

Eight council members comprise the legislative branch of city government and are responsible for the adoption of the budget, the passage of legislation and the establishment of city policy.

Council members are elected on a non-partisan basis to serve two-year overlapping terms; one member from each of the four wards is elected annually.

Each year, the council elects one of its members to serve as President Pro-Tem.

### Strategic Goal(s) Activity for 2022

#### Goal 3: City Services

**Objective: Continue aggressive monitoring of city performance.**

#### Activities and Steps

1. Continue to survey residents' satisfaction with city services on a biennial basis.

#### Goal 4: Financial Stability

**Objective: Maintain practice of keeping one year of operating expenses in reserve.**

#### Activities and Steps

1. Continue 5-year financial planning.

2. Continue to monitor government affairs at both the state and federal levels for potential cost/benefit to city operations.

### 2022 Programmatic Goals

#### Goals

Block efforts by state legislature to redistribute gaming tax revenue.

Maintain reserves at established target level.

Re-evaluate reserve fund policies and goals.

Update and complete the City's Strategic Plan.

Participate in efforts by the Municipal League of Metro St. Louis to monitor legislation.

Continue to support the Municipal League of Metro St. Louis.

<b>2021 Programmatic Goals Status</b>		
<b>Goals</b>	<b>Status</b>	<b>Comments</b>
Block efforts by state legislature to redistribute gaming tax revenue.	Ongoing	
Maintain reserves at established target level.	Ongoing	Pandemic has caused atypical reserve spending.
Re-evaluate reserve fund policies and goals.	Ongoing	
Update and complete a strategic plan for the City.	Ongoing	
Participate in efforts by the Municipal League of Metro St. Louis to monitor legislation.	Ongoing	
Continue to support the Municipal League of Metro St. Louis.	Ongoing	



DEPARTMENT	NUMBER	PROGRAM	NUMBER
<b>Executive/Legislative</b>	<b>10</b>	<b>City Council</b>	<b>002</b>
<b>Program Budget</b>			
Object of Expenditure	2020 Budget (Actual)	2021 Budget (Amended)	2022 Budget (Proposed)
PERSONNEL SERVICES	62,741	62,761	62,784
CONTRACTUAL SERVICES	65,885	68,396	73,285
TOTAL EXPENDITURES	128,626	131,157	136,069
<b>Personnel Schedule</b>			
Position	2020	2021	2022
CITY COUNCIL MEMBERS (8)* * NOT COUNTED IN FTE			
EMPLOYEES - FULL TIME EQUIVALENTS (FTE)	0.00	0.00	0.00



DEPARTMENT		NUMBER	PROGRAM		NUMBER
<b>Executive/Legislative</b>		<b>10</b>	<b>City Council</b>		<b>002</b>
Personnel Services		2020 Budget (Actual)	2021 Budget (Amended)	2022 Budget (Proposed)	Detail
Account Number	Account Description				
710.00	SALARIES	57,600	57,600	57,600	City Council 57,600
711.00	BENEFITS	5,141	5,161	5,184	FICA 4,406 Workers' compensation 178 Other 600
	TOTALS	62,741	62,761	62,784	



DEPARTMENT		NUMBER	PROGRAM		NUMBER
<b>Executive/Legislative</b>		<b>10</b>	<b>City Council</b>		<b>002</b>
Contractual Services		2020 Budget (Actual)	2021 Budget (Amended)	2022 Budget (Proposed)	Detail
Account Number	Account Description				
720.11	MISC. CONTRACTUAL	49,650	45,000	45,000	Legislative liaison 45,000
720.51	PROFESSIONAL DEVELOPMENT	16,235	23,396	28,285	See professional development request 28,285
	TOTALS	65,885	68,396	73,285	



DEPARTMENT	NUMBER	PROGRAM	NUMBER
<b>Executive/Legislative</b>	<b>10</b>	<b>City Council</b>	<b>002</b>
<b>Professional Development Request</b>			
<b>Organization/Conference</b>	<b>Location</b>	<b>Amount</b>	<b>Detail</b>
MARYLAND HGTS CHAMBER OF COMMERCE		8,000	Membership dues and special events
MEETINGS & SEMINARS	Local	2,000	Local training and meetings
MISSOURI MUNICIPAL LEAGUE (MML)		2,885	Membership dues
MML CONFERENCE	Lake Ozark, MO (3)	6,000	Annual Conference
MML LEGISLATIVE CONFERENCE	Jefferson City, MO (3)	1,500	Meet with State legislators
NLC CONFERENCE	Kansas City, MO (3)	6,000	Annual Conference
NLC DUES		1,900	Membership dues
	<b>TOTAL REQUEST</b>	<b>28,285</b>	